

Registration Instructions – New User

# Teradata Partner Community

2023



## New User Registration

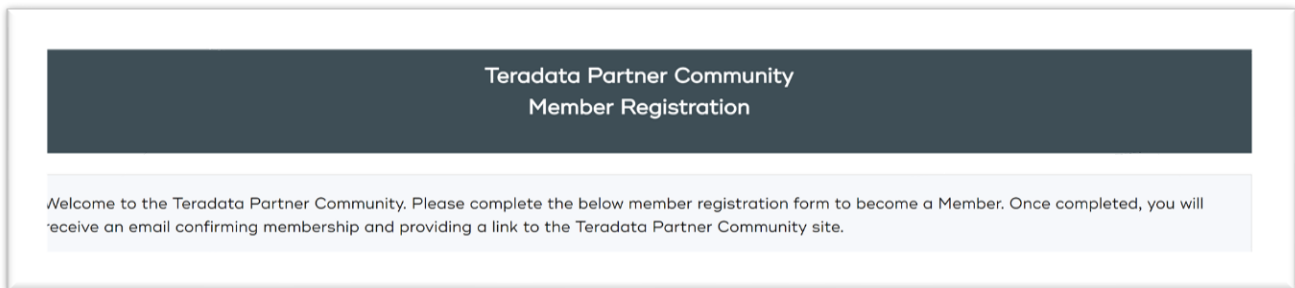
Below are instructions on how to register for the Teradata Partner Community.

1. [Click here](#) to access the member registration page.
2. Once on the Member Registration page, complete all the required. Required fields are denoted with an asterisk \*. You **MUST** register with a **company email domain**.

**NOTE:** the **Company Registration Code** is **NOT** required. However, if you are in [Partner Sales](#) or the [Authorized Administrator](#) for your company, you will need your Company Registration Code to register. If you do not know your Company Registration Code, please contact [Teradata Global Alliances](#).

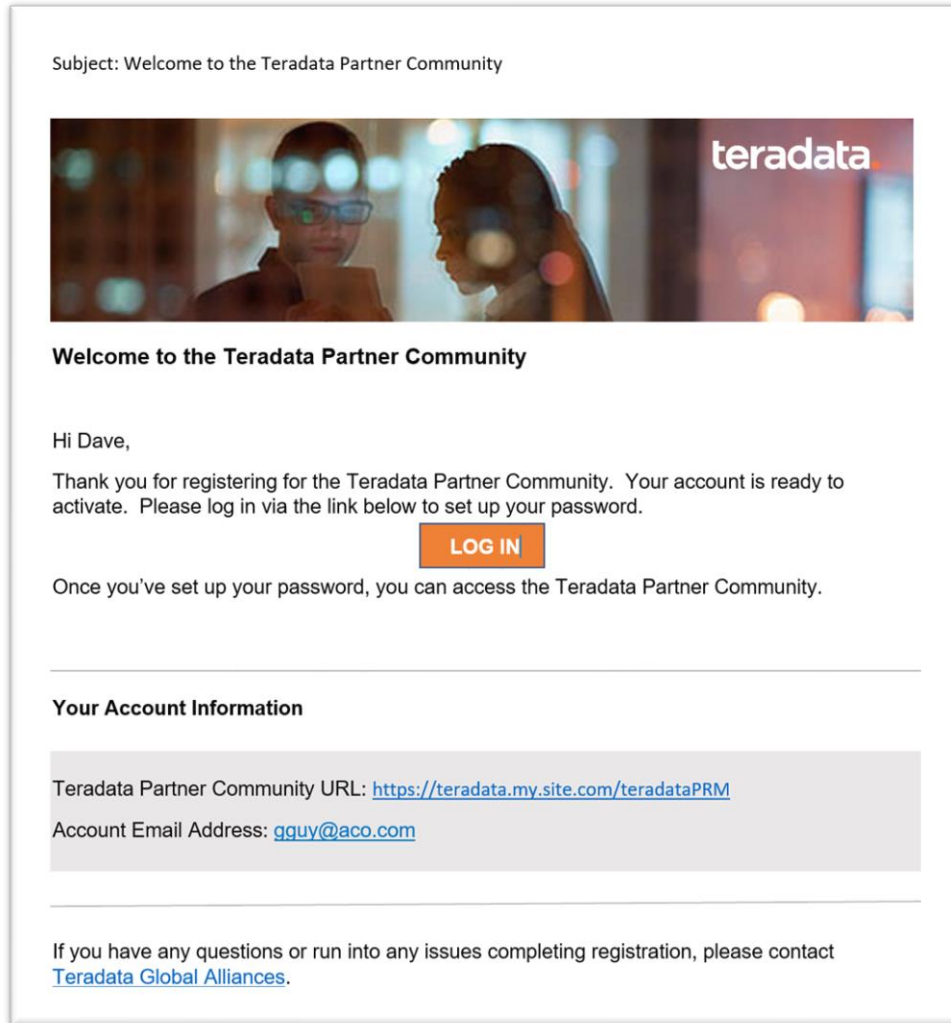
3. Next, make sure to read the Privacy Policy and check the Privacy Policy box once you've finished reviewing.
4. Finally, click **Submit**. If submission is successful, you will receive the below on-screen message and email sent to your company email address.

### On-Screen Message



The screenshot shows a dark grey header with the text "Teradata Partner Community Member Registration". Below the header is a light grey box containing the following text: "Welcome to the Teradata Partner Community. Please complete the below member registration form to become a Member. Once completed, you will receive an email confirming membership and providing a link to the Teradata Partner Community site."


## Email Message



5. Once you receive the above email, click on the **LOG IN**, which takes you to the below pop-up. Enter the **Account Email Address** noted under the Your Account Information section in the above email into the **Username Field** and then click on **Send Request**.

**Account Recovery**

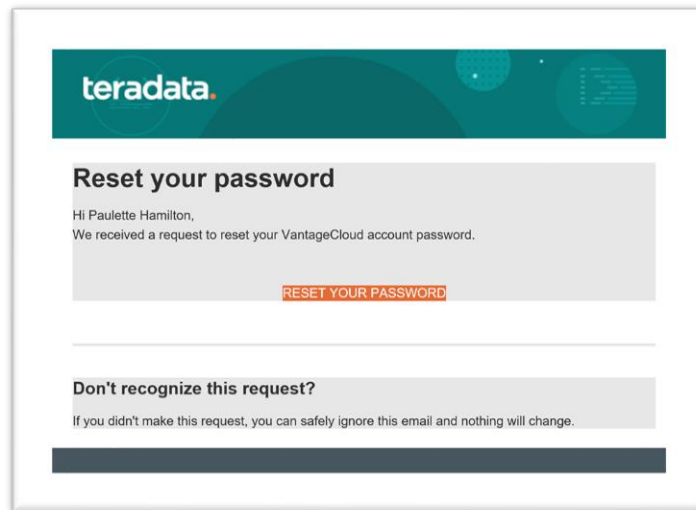
1 Request 2 Validate 3 Recover

 Enter your username to reset your password or unlock your account.

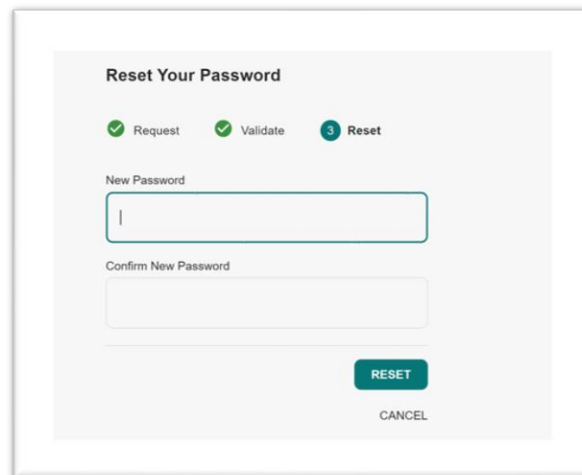
Username

CANCEL **SEND REQUEST**

6. Next, you will be asked to reset your password by clicking on the **Rest Your Password** link.



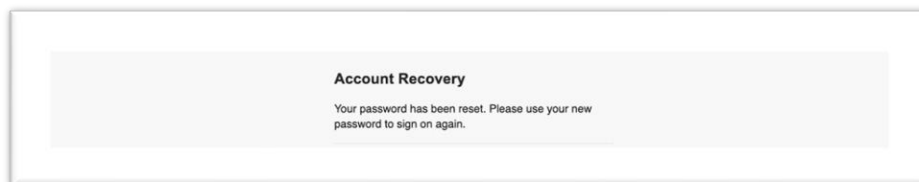
7. Once on the below pop-up, enter **New Password**, **Confirm New Password** and then select **Reset**.



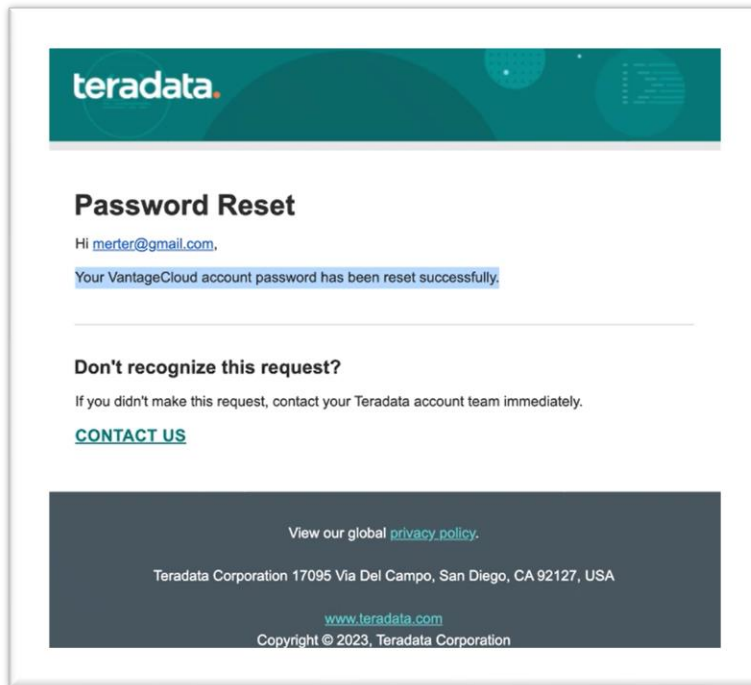
The screenshot shows a "Reset Your Password" pop-up window. At the top, there are three progress indicators: "Request" (checked), "Validate" (checked), and "Reset" (active). Below the indicators are two input fields: "New Password" and "Confirm New Password". At the bottom right, there are two buttons: "RESET" (highlighted in green) and "CANCEL".

8. Once password is reset, you will receive the below on-screen message and email.

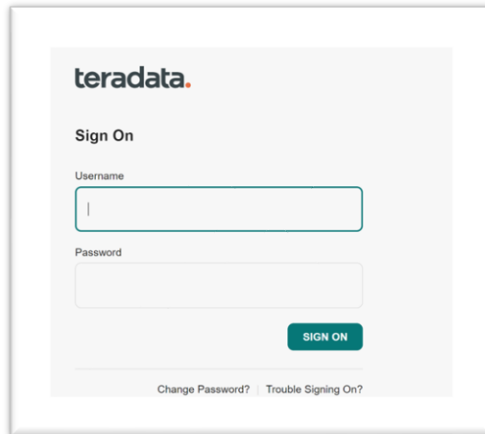
### On-screen Message



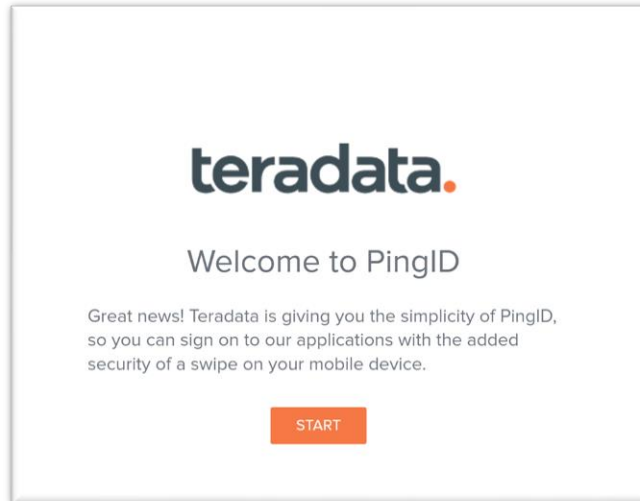
### Email Message



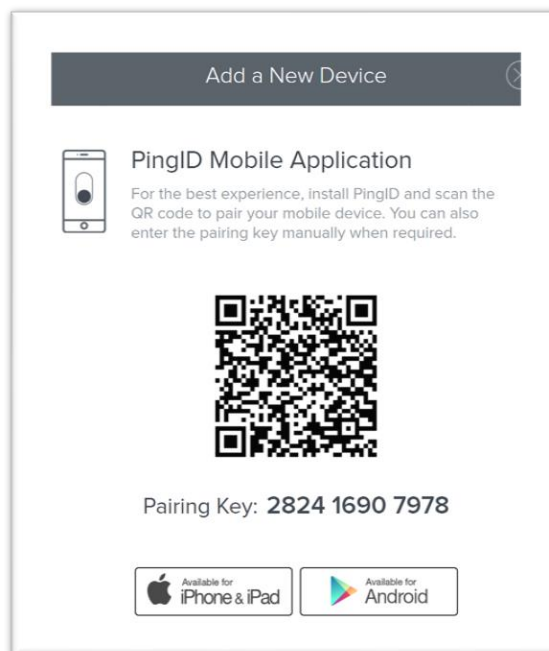
9. Next, log into the [Teradata Partner Community](#) with your Username (company email address) and Password you just set.



10. Once you login, you will receive the below PingID message, click **Start**.

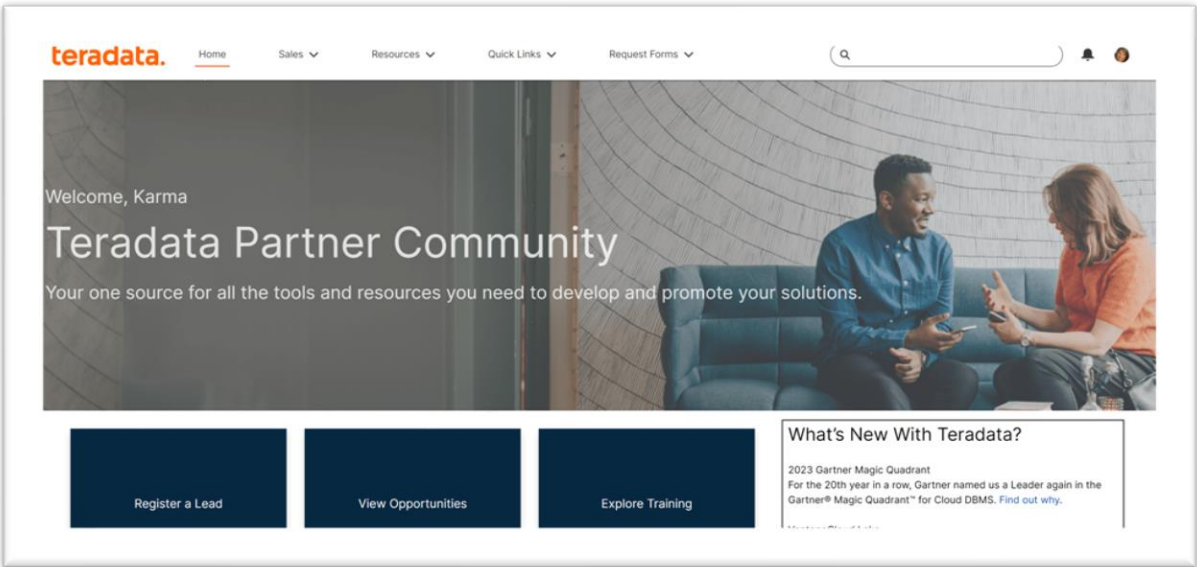


11. Install the PingID Mobile Application and scan the **QR Code** that is on screen.



**Note:** PingID setup is only completed on initial login but the next time you login from a fresh browser page, you may be asked to authenticate via the PingID app.

12. Once you've successfully paired, you will be taken to the Teradata Partner Community page.



DONE